



HOLY CROSS CATHEDRAL

Everything we do is to lead people into a growing relationship with Jesus Christ

Parents Day Out Lead Teacher

Hours: Part-time (10 hours per week). The PDO Lead Teacher is expected to be present during weekly PDO programming (likely Tuesday and Thursday mornings). This position will also require around 2 hours of additional administrative work that may be completed at any time.

Church: Holy Cross is the cathedral church for the Anglican Diocese of the South. We are passionate about worship, sharing the gospel in our local context, and building meaningful community within the church. *In 2022 we launched a new Parents Day Out program that serves the community, leads children and families in growing relationship with Jesus, and connects people to the life of our church.*

Position Description: This part-time position is designed to help coordinate a Parents Day Out program that serves children ages 1-4. The PDO Lead Teacher will be present as lead teacher at weekly PDO programming alongside other assistant teachers. Additionally, the PDO Lead Teacher will lead administrative efforts such as:

- Creating a safe environment for children and workers by ensuring adherence to Holy Cross policies
- Overseeing application process
- Communication with families
- Planning and execution of activities during PDO programming that lead children in growing relationship with Jesus
- Facilitating and monitoring PDO payments
- Greeting parents and children and creating a welcoming and hospitable environment
- Maintaining PDO inventory and supplies

Personal Qualifications: The PDO Lead Teacher will have a deep trust in God, godly character, and a contagious faith.

Education and/or Work-Related Experience: Education and experience in childcare, classroom education, and/or childhood development is preferred.

Interested? Here's how to apply. If you're interested, please email your resume to drew@hcanglican.org.